

Undergraduate Academic Calendar Spring Semester 2024

Registration Period: October 16, 2023 – January 22, 2024

Regular Semester starts	January 22, 2024
Last day to register/add a class	January 22, 2024
Last day to drop without penalty (1)	January 25, 2024
Carnival week holidays	February 12 – 16, 2024
Last day to withdraw a class (2)	March 15, 2024
Holy Week Holidays	March 25 – 29, 2024
Finals Week	April 22 -26, 2024
Last day of classes	April 26, 2024

Registration and Fees for courses in academic agreement with UofL/ISU

Regular Registration Fee: \$100 per semester

Monthly Installment Fee: \$50

Monthly Installment dates for Spring 2024:

- First installment: January 5-22
- Second installment: February 5
- Third installment: March 5
- Fourth installment: April 5
- To be eligible for financing in four monthly installments for Spring 2024, the student must enroll in a minimum of three courses, equivalent to 9 credits or more.

Early Payment Discount: 5% discount when paying the full tuition from November 16, 2023, to January 22, 2024. The student must register for a minimum of four courses equivalent to 12 credits or more to be eligible for the early payment discount. It does not apply if the student has other discounts or scholarships granted by Quality Leadership University.

Drop / Withdrawal policies:

1. Students who wish to drop have until the first Thursday of the first week of classes, January 25, to complete the drop form; <https://qlu.ac.pa/retiro-de-materias/>
(The student can receive a refund for the class)

2. Students who wish to withdraw the course have until Friday, March 15th, to complete the drop form. The student will have to pay 100% of the course, or if you have already paid for it, you will not receive a

refund for the class. After this date, the student cannot withdraw any course. <https://qlu.ac.pa/retiro-de-materias/>

3. Students who never attend or stop coming to class and do not drop or withdraw the course will receive an F as a grade and will still have to pay the tuition of the course.

4. The university does not drop students who have not attended the enrolled course or students who make the request verbally. Students must request the drop by completing the drop form.

<https://qlu.ac.pa/retiro-de-materias/>

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